OCCUPATIONAL ANALYSES SERIES

Hairstylist

2005

Human Resources and Skills Development Canada
Ressources humaines et Développement des compétences Canada

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Occupational Analyses Series

Hairstylist

2005

Trades and Apprenticeship Division

Human Resources
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The Canadian Council of Directors of Apprenticeship (CCDA) recognizes this Occupational Analysis as the national standard for the occupation of Hairstylist.

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OTHER RELATED OCCUPATIONAL TITLES

This analysis covers tasks performed by hairstylists whose occupational title has been identified by some provinces and territories of Canada under the following names:

- Hairdresser
- Cosmetologist

LIST OF RED SEAL NATIONAL OCCUPATIONAL ANALYSES

TITLE	NOC* Code
Appliance Service Technician (1997)	7332
Automotive Painter (2005)	7322
Automotive Service Technician (2005)	7321
Baker (1997)	6252
Boilermaker (2003)	7262
Bricklayer (2000)	7281
Cabinetmaker (2000)	7272
Carpenter (1998)	7271
Cement Finisher (1995)	7282
Construction Electrician (2003)	7241
Cook (2003)	6242
Electrical Rewind Mechanic (1999)	7333
Electronics Technician – Consumer Products (1997)	2242
Farm Equipment Mechanic (2000)	7312
Floorcovering Installer (2005)	7295
Glazier (2004)	7292
Hairstylist (2005)	6271
Heavy Duty Equipment Technician (2004)	7312
Industrial Electrician (2003)	7242
Industrial Instrument Mechanic (2000)	2243
Industrial Mechanic (Millwright) (1999)	7311
Insulator (Heat and Frost) (2000)	7293
Ironworker (Generalist) (1993)	7264
Lather (Interior Systems Mechanic) (2002)	7284
Machinist (2005)	7231
Metal Fabricator (Fitter) (2003)	7263

Mobile Crane Operator (1997)	7371
Motorcycle Mechanic (1995)	7334
Motor Vehicle Body Repairer (Metal and Paint) (2005)	7322
Oil Burner Mechanic (1997)	7331
Painter and Decorator (2000)	7294
Partsperson (2005)	1472
Plumber (2003)	7251
Powerline Technician (2004)	7244
Recreation Vehicle Mechanic (2000)	7383
Refrigeration and Air Conditioning Mechanic (2004)	7313
Roofer (1997)	7291
Sheet Metal Worker (1997)	7261
Sprinkler System Installer (2003)	7252
Steamfitter – Pipefitter (1996)	7252
Tilesetter (2004)	7283
Tool and Die Maker (1997)	7232
Transport Trailer Technician (2003)	7321
Truck and Transport Mechanic (2000)	7321
Welder (2004)	7265

* National Occupational Classification

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These publications are also available to order or download online at: **www.red-seal.ca**.

FOREWORD

The first National Conference on Apprenticeship in Trades and Industries, held in Ottawa in 1952, recommended that the federal government be requested to co-operate with provincial apprenticeship committees and officials in preparing analyses of a number of skilled occupations. To this end, Human Resources and Skills Development Canada (HRSDC) sponsors a program, under the guidance of the Canadian Council of Directors of Apprenticeship (CCDA), to develop a series of occupational analyses.

The Occupational Analysis Program has the following objectives:

- to identify and group the tasks performed by skilled workers in particular occupations;
- to identify those tasks that are performed by skilled workers in every province and territory;
- to develop instruments for use in the preparation of Interprovincial Standards "Red Seal" Examinations and curricula for training leading to the certification of skilled workers;
- to facilitate the mobility, in Canada, of apprentices and skilled workers;
- to supply employers and employees, and their associations, industries, training institutions and governments with analyses of the tasks performed in particular occupations.

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GUIDE TO ANALYSIS

DEVELOPMENT OF ANALYSIS

A draft analysis is developed by a committee of industry experts in the field led by a team of facilitators. This draft analysis identifies all the tasks performed in the occupation.

The draft is translated and reviewed by the NOA Team of HRSDC. A copy of this analysis is then forwarded to provincial/territorial authorities for review by specialists in the field. Their recommendations are assessed and incorporated into the final draft.

The occupational analysis is published in both official languages.

STRUCTURE OF ANALYSIS

To facilitate understanding of the nature of the occupation, the work performed is divided into the following divisions:

BLOCK – is the largest division within the analysis and reflects a distinct operation relevant to the occupation.

TASK – is the distinct activity that, combined with others, makes up the logical and necessary steps the worker is required to perform to complete a specific assignment within a "BLOCK".

SUB-TASK – is the smallest division into which it is practical to subdivide any work activity and, combined with others, fully describes all duties constituting a "TASK".

Supporting Knowledge & Abilities

The elements of skill and knowledge that an individual must acquire to adequately perform the sub-task.

Trends

Any shifts or changes in technology that affect the block.

Related Items

All items related to a specified block being undertaken by the hairstylist.

Tools and Equipment

All tools and equipment necessary for the hairstylist to perform the work on all given tasks identified within the block.

VALIDATION METHOD

At the request of the Canadian Council of Directors of Apprenticeship (CCDA), the Standardization Sub-committee developed a method for validating the Red Seal National Occupational Analyses.

A draft of the analysis is sent to all jurisdictions for validation. Each jurisdiction rates the sub-tasks and applies percentage ratings to blocks and tasks. This method for the validation of the National Occupational Analysis identifies common core tasks across Canada for a specific occupation. This feature facilitates the weighting of the Interprovincial Standards "Red Seal" Examinations.

DEFINITIONS

YES: the sub-task is performed by workers in the occupation in a specific jurisdiction.

NO: the sub-task is not performed by workers in the occupation in a specific jurisdiction.

BLOCK %: the average number of questions (items), derived from the collective decision made by workers within the occupation from all areas of Canada, that will be placed on an interprovincial examination to assess each block of the analysis.

TASK %: the average number of questions (items), derived from the collective decision made by workers within the occupation from all areas of Canada, that will be placed on an interprovincial examination to assess each task of the analysis.

NV: Not Validated by a province/territory.

ND: Not Designated in a province/territory.

PROVINCIAL/TERRITORIAL ABBREVIATIONS

NL: Newfoundland and Labrador
NS: Nova Scotia
PE: Prince Edward Island
NB: New Brunswick
QC: Quebec
ON: Ontario
MB: Manitoba
SK: Saskatchewan
AB: Alberta
BC: British Columbia
NT: Northwest Territories
YT: Yukon
NU: Nunavut

COMMON CORE

The criteria for determining common core depend on the performance of sub-tasks. If at least 70% of the responding jurisdictions (excluding NVs and NDs) perform a sub-task, it shall be considered common core.

Interprovincial Standards "Red Seal" Examinations are based on the common core identified through this validation process. Validation identifies what will be assessed through the interprovincial examination.

BLOCKS AND TASKS WEIGHTING (APPENDIX C)

This appendix represents the block and task percentages as submitted by each jurisdiction.

Each jurisdiction, with the use of a provincial/territorial occupational advisory committee, validates the content, places percentages on blocks and tasks, and indicates whether or not the sub-tasks are performed by the skilled workers within the occupation. The results of this exercise are submitted to the NOA Team who then analyzes the data and develops this appendix which provides the individual jurisdictional validation results as well as the national averages of all responses.

PIE CHART (APPENDIX D)

The graph depicts the national percentages assigned to blocks in the analysis.

SCOPE OF THE HAIRSTYLIST OCCUPATION

Hairstylists possess the knowledge and ability needed to shampoo, cut, style and chemically treat hair. They may also provide other services such as scalp treatments and hairpiece services. In some jurisdictions, hairstylists also provide basic facial, make-up, hair removal, manicure and pedicure services.

While hairstylist services are the core of this occupation, it also includes employability skills, workplace maintenance, cleaning duties and the ability to build client loyalty. Hairstylists may recommend styles that suit clients based on their physical features and trends. Critical thinking, questioning and listening skills are important to serve their clientele. Depending on the workplace, recommending and selling hair and skin products may be done by the hairstylist.

Hairstylists may work in hair salons, barber shops, schools, hair replacement clinics, health care establishments, hotels, spas, and in the cruise, fashion and entertainment industries. Some salons specialize in services to either men or women and others are unisex salons. In salons, hairstylists may be remunerated through salary, commission, a combination of salary and commission or chair rental agreements. Some hairstylists work out of their residences where by-laws allow.

Hairstylists work with various tools and equipment including brushes, combs, shears, clippers, razors, hair dryers and irons. They own most of their tools and must keep them sanitized, disinfected and maintained.

Some hairstylists specialize in areas such as cutting, hair extensions and chemical services. In addition, diversity across Canada requires specialization in ethnic specific services.

Hairstylists work in clean environments, though the chemicals that they use may irritate their skin and produce strong odours and fumes. Some physical considerations of this trade are long periods of standing, posture fatigue and repetitive motion. This may result in repetitive strain injury, back and feet pain.

Key attributes for people entering this trade are: coordination and manual dexterity, stamina, communication skills, colour vision and depth perception. Respect, professionalism, teamwork, tact, discretion and creativity are important personal qualities. To keep current with trends and styles, hairstylists need to update their skills. They must also understand and implement personal and public hygiene procedures to maintain workplace health and safety.

This analysis recognizes similarities or overlaps with the work of estheticians.

With experience, hairstylists may move into other positions such as salon managers, owners, fashion consultants, educators, platform artists and product sales representatives.

Continuous learning and upgrading on styles, techniques and products are important to this trade.

OCCUPATIONAL OBSERVATIONS

In many areas of the country, there is an increase in demand for qualified hairstylists.

Business management skills continue to be important for hairstylists. Regionally, chair rental within hairstyling salons has increased.

Increasingly, computers are used to track appointments, advertise products and services, store client information and perform financial functions.

There is a continuing amalgamation of the barber and hairdresser/cosmetologist occupations into the hairstylist trade.

The esthetician occupation continues to mature, resulting in a decrease in the practice of esthetics within the hairstylist trade. Some jurisdictions offer separate certification and training for esthetic specializations such as nail technician, skin care technician and esthetician. Many salons are delivering expanded services such as spa treatments, tanning and massage therapy.

SAFETY

Safe working procedures and conditions, accident prevention and the preservation of health are of primary importance to industry in Canada. These responsibilities are shared and require the joint efforts of government, employers and employees. It is imperative that all parties are aware of circumstances and conditions that may lead to injury or harm. Safe learning experiences and environments can be created by controlling the variables and behaviours that may contribute to accidents or injury.

It is generally recognized that a safety-conscious attitude and work practices contribute to a healthy, safe and accident-free working environment.

It is imperative to apply and be familiar with the Occupational Health and Safety Acts and Workplace Hazardous Material Information System (WHMIS) Regulations. As well, it is essential to determine workplace hazards and take measures to protect oneself, co-workers, the public and the environment.

As safety education is an integral part of training in all jurisdictions, personal safety practices are not recorded in this document. However, the technical safety aspect relating to each task and sub-task are included throughout this analysis.

ANALYSIS

BLOCK A

OCCUPATIONAL SKILLS

Trends: *There are new types of special effect materials such as coloured foils and plastic wraps. The variety and use of flat irons, curling irons, razors and electric hair clippers has increased. The use of dry sterilizers has diminished.*

Related Items: Disinfecting agents, cleaning agents.

Tools and Equipment: See Appendix A.

Task 1 **Uses tools and equipment.**

Sub-task

1.01 **Uses single-use tools and accessories.**

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

1.01.01	knowledge of single-use tools and accessories such as foils, hair pins and plastic caps
1.01.02	knowledge of disposal requirements of products such as razor blades, salon chemicals and disinfectant solutions
1.01.03	knowledge of storage requirements for products such as peroxides and colours
1.01.04	knowledge of recycling procedures
1.01.05	ability to follow manufacturers' directions
1.01.06	ability to select single-use tools and accessories according to task

Sub-task

1.02 Uses cutting tools.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

1.02.01	knowledge of types of cutting tools such as shears, clippers and razors
1.02.02	knowledge of storage techniques
1.02.03	ability to select cutting tools according to task
1.02.04	ability to hold cutting tools
1.02.05	ability to recognize tools in need of service such as sharpening
1.02.06	ability to perform maintenance such as cleaning and oiling

Sub-task

1.03 Uses styling tools.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

1.03.01	knowledge of types of styling tools such as brushes, combs and blow dryers
1.03.02	knowledge of storage techniques
1.03.03	ability to select styling tools according to task
1.03.04	ability to hold styling tools
1.03.05	ability to recognize tools in need of service such as damaged electrical cords
1.03.06	ability to perform maintenance such as cleaning styling irons and dryer filters

Sub-task

1.04 Uses colouring tools.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

1.04.01	knowledge of colouring tools such as applicator bottles, bowls and colour brushes
1.04.02	knowledge of storage techniques
1.04.03	knowledge of imperial and metric measurement systems
1.04.04	ability to select colouring tools according to task
1.04.05	ability to clean colouring tools
1.04.06	ability to use measuring equipment

Sub-task

1.05 Uses perm tools.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

1.05.01	knowledge of perm tools such as conventional perm rods, specialty rods, neck tray and neutralizing bibs
1.05.02	knowledge of storage techniques such as separating perm rods into colours and categories
1.05.03	ability to select perm tools according to task
1.05.04	ability to perform maintenance on perm tools such as replacing elastics on rods and cleaning

Sub-task

1.06 Uses client capes.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

1.06.01	knowledge of types of client capes such as cutting capes, styling capes, chemical capes, shampoo capes and smocks
1.06.02	ability to select client capes according to task
1.06.03	ability to drape clients according to service
1.06.04	ability to clean capes

Sub-task

1.07 Uses sanitizing and disinfecting equipment.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

1.07.01	knowledge of sanitizing equipment
1.07.02	knowledge of disinfecting equipment
1.07.03	ability to select sanitizing and disinfecting equipment according to task
1.07.04	ability to perform maintenance on sanitizing and disinfecting equipment such as changing disinfectant solution

Sub-task

1.08 Uses esthetic tools and equipment.

Supporting Knowledge & Abilities

(NOT COMMON CORE)

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	no	NV	no	no	no	yes	no	no	yes	NV

1.08.01	knowledge of types of esthetic tools and equipment such as facial tools, hair removal tools, manicure and pedicure tools
1.08.02	ability to perform maintenance such as sanitizing and disinfecting
1.08.03	ability to hold esthetic tools
1.08.04	ability to select esthetic tools and equipment according to task

Sub-task

1.09 Uses major equipment.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

1.09.01	knowledge of types of major equipment such as chairs, sinks, hood dryers and cutting stools
1.09.02	ability to select major equipment according to task
1.09.03	ability to perform maintenance such as cleaning equipment and cleaning hood dryer filters
1.09.04	ability to arrange for service of major equipment

Sub-task

1.10 Uses office equipment.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

1.10.01	knowledge of types of office equipment such as computer, fax machine and answering machine
1.10.02	ability to select office equipment according to task
1.10.03	ability to perform maintenance such as changing tapes and cleaning equipment

Task 2 Cleans, sanitizes and disinfects.

Sub-task

2.01 Disinfects tools and equipment.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

2.01.01	knowledge of disinfecting procedures such as immersing tools in disinfectant solution and applying spray disinfectant
2.01.02	knowledge of communicable diseases
2.01.03	ability to clean tools and equipment prior to disinfecting
2.01.04	ability to select method of disinfecting for various tools and equipment

Sub-task

2.02 Sanitizes towels, capes and smocks.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

2.02.01	knowledge of cleaning products and their applications
2.02.02	ability to use washer and dryer
2.02.03	ability to sort, fold and store towels, capes and smocks

Sub-task

2.03 Maintains safe and hygienic work environment.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

2.03.01	knowledge of national, provincial and territorial regulations
2.03.02	knowledge of location of first aid kit
2.03.03	knowledge of methods of infection control such as washing hands and cleaning work station
2.03.04	knowledge of types of personal protective equipment such as gloves and masks
2.03.05	knowledge of personal hygiene
2.03.06	ability to identify hazards in the workplace
2.03.07	ability to dispose of waste materials such as hair and razors

Task 3 **Prepares for client services.**

Sub-task

3.01 **Consults with client.**

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

Supporting Knowledge & Abilities

3.01.01	knowledge of types of services available
3.01.02	knowledge of time required for each service
3.01.03	knowledge of price of each service
3.01.04	knowledge of hair types, textures and density
3.01.05	knowledge of clients' allergies and sensitivities
3.01.06	ability to communicate with client using verbal and non-verbal methods
3.01.07	ability to determine client's needs and preferences
3.01.08	ability to perform a head and face shape analysis
3.01.09	ability to recommend treatments and services
3.01.10	ability to complete client release form
3.01.11	ability to complete client record card with information such as chemical services, formulations and procedures
3.01.12	ability to recommend follow-up home maintenance

Sub-task

3.02 Uses documents.

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

Supporting Knowledge & Abilities

3.02.01	knowledge of types of salon documents
3.02.02	knowledge of salon handbook
3.02.03	ability to complete client record card
3.02.04	ability to complete release forms
3.02.05	ability to use colour and wig swatch book
3.02.06	ability to follow manufacturers' directions such as for colours, permanent waving and chemical relaxing
3.02.07	ability to record in appointment book
3.02.08	ability to interpret product invoices

Sub-task

3.03 Plans client services.

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

Supporting Knowledge & Abilities

3.03.01	knowledge of time requirement for each service
3.03.02	knowledge of supplies for specific service
3.03.03	ability to sequence procedures within a service such as applying protective cream and cotton before perm solution
3.03.04	ability to drape clients according to specific service
3.03.05	ability to select and organize tools and supplies according to specific service

Sub-task

3.04 Sections hair.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

3.04.01	knowledge of various sectioning procedures
3.04.02	ability to section hair for scalp treatment
3.04.03	ability to section hair for cutting
3.04.04	ability to section hair for styling
3.04.05	ability to section hair for permanent waving
3.04.06	ability to section hair for chemical relaxing
3.04.07	ability to section hair for colouring
3.04.08	ability to section hair for hair extensions

Sub-task

3.05 Uses products.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

3.05.01	knowledge of products for various services
3.05.02	ability to interpret consumer product safety symbols
3.05.03	ability to select and apply products for scalp treatment
3.05.04	ability to select and apply products for cutting hair
3.05.05	ability to select and apply products for styling hair
3.05.06	ability to select and apply products for permanent waving and chemical relaxing

3.05.07	ability to select and apply products for colouring hair
3.05.08	ability to select and apply products for specialty styling services
3.05.09	ability to select and apply products/bases to protect scalp such as protective cream

BLOCK B

HAIR AND SCALP CARE

Trends: *There is an increased reliance on products versus equipment for hair and scalp treatment. There is a reduced emphasis in the use of high frequency for scalp treatment. Hair retention and restorative products and services have become more effective. The public has become more aware of the chemical makeup of hair care products.*

Related Items: Shampoos, conditioners, treatments, colour formulation, relaxing and perm solutions, hydrogen peroxide.

Tools and Equipment: Sanitizing and safety equipment, client capes, styling tools, major equipment.

Task 4 **Analyzes hair and scalp.**

Sub-task

4.01 **Analyzes hair and scalp visually.**

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

4.01.01	knowledge of scalp disorders and diseases such as head lice and psoriasis
4.01.02	knowledge of hair characteristics such as porosity, density, texture and growth patterns
4.01.03	ability to recognize hair damage such as split ends and breakage
4.01.04	ability to recommend treatments

Sub-task

4.02 Analyzes hair and scalp by touch.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

4.02.01	knowledge of normal properties of hair
4.02.02	knowledge of techniques used to determine elasticity
4.02.03	knowledge of techniques used to determine porosity
4.02.04	ability to recognize dryness and oiliness
4.02.05	ability to recognize hair and scalp disorders such as beaded hair and alopecia
4.02.06	ability to determine texture of hair
4.02.07	ability to recommend treatments

Sub-task

4.03 Performs chemical analysis.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

4.03.01	knowledge of types of chemical tests such as patch test and strand test
4.03.02	knowledge of the structure of hair such as cuticle, cortex and medulla
4.03.03	ability to interpret outcomes of chemical tests
4.03.04	ability to recommend treatments and products

Task 5 **Shampoos and conditions hair and scalp.**

Sub-task

5.01 **Brushes hair.**

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

5.01.01	knowledge of types of brushes such as round, paddle and vent
5.01.02	ability to control brush for scalp treatments

Sub-task

5.02 **Controls flow and temperature of water.**

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

5.02.01	knowledge of appropriate distance to hold nozzle from head
5.02.02	ability to select water temperature and pressure
5.02.03	ability to hold nozzle securely

Sub-task

5.03 **Applies shampoo and conditioner.**

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

5.03.01	knowledge of types of shampoos
5.03.02	knowledge of types of conditioners
5.03.03	ability to distribute shampoo and conditioner evenly

5.03.04	ability to perform scalp manipulations
5.03.05	ability to rinse hair

Sub-task

5.04 Performs scalp treatment.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

5.04.01	knowledge of scalp conditions
5.04.02	knowledge of types of scalp treatments
5.04.03	knowledge of pressure required for task
5.04.04	ability to select and apply scalp treatment products
5.04.05	ability to perform scalp manipulations
5.04.06	ability to select equipment such as heat lamp and dryer

BLOCK C

CUTTING HAIR

Trends: *With the decline in barber training, some barber specific services such as face shaving are becoming unavailable in many parts of Canada. There is an increased demand for styles using specialty shears. There is also an increased demand for proficient use of razors.*

Related Items: Water, cutting lotions.

Tools and Equipment: Cutting tools, sanitizing and safety equipment, client capes, major equipment.

Task 6 **Cuts hair using shears.**

Sub-task

6.01 **Cuts hair with elevation using shears.**

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

Supporting Knowledge & Abilities

6.01.01	knowledge of types of elevated cuts
6.01.02	ability to use angles to determine degree of elevation
6.01.03	ability to layer hair using various techniques
6.01.04	ability to follow guidelines
6.01.05	ability to perform natural hairline taper
6.01.06	ability to cross-check hair for desired result

Sub-task

6.02 Cuts hair without elevation using shears.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

6.02.01	knowledge of types of non-elevated cuts
6.02.02	ability to apply 0° elevation
6.02.03	ability to follow guidelines
6.02.04	ability to check perimeter length for desired result

Sub-task

6.03 Customizes haircuts using shears.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

6.03.01	knowledge of conventional shears and specialty shears such as thinning, notching, texturizing, single and multi-notched blades and curved shears
6.03.02	ability to point cut
6.03.03	ability to slide cut
6.03.04	ability to perform slithering/effilating
6.03.05	ability to cut freehand
6.03.06	ability to texturize hair using specialty shears
6.03.07	ability to vary techniques according to shears and desired effect
6.03.08	ability to design hairline

Sub-task

6.04 Trims facial hair using shears.

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

Supporting Knowledge & Abilities

6.04.01	knowledge of facial hair growth patterns
6.04.02	knowledge of facial hair density
6.04.03	knowledge of beard, moustache and sideburn styles and trends
6.04.04	ability to trim hair in and around sensitive areas such as ears and lips
6.04.05	ability to remove excess length and bulk

Task 7 Cuts hair using a razor.

Sub-task

7.01 Cuts hair with elevation using a razor.

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

Supporting Knowledge & Abilities

7.01.01	knowledge of types of elevated cuts
7.01.02	ability to use angles to determine degree of elevation
7.01.03	ability to follow guidelines
7.01.04	ability to cross-check hair for desired result
7.01.05	ability to layer hair using razor techniques such as scooping, texturizing, razor sculpting and slicing
7.01.06	ability to control razor pressure and angles

Sub-task

7.02 Cuts hair without elevation using a razor.

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

Supporting Knowledge & Abilities

7.02.01	knowledge of types of non-elevated cuts
7.02.02	ability to apply 0° elevation
7.02.03	ability to follow guidelines
7.02.04	ability to check perimeter length for balance
7.02.05	ability to control razor pressure and angles

Sub-task

7.03 Customizes haircuts using a razor.

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

Supporting Knowledge & Abilities

7.03.01	knowledge of razor angles
7.03.02	knowledge of customizing techniques
7.03.03	ability to control razor pressure and angles
7.03.04	ability to reduce bulk
7.03.05	ability to create effects such as fragmented ends, wisping and softness

Sub-task

7.04 Removes facial and nape hair using a razor.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	no	yes	yes	NV

7.04.01	knowledge of facial and nape hair growth patterns
7.04.02	knowledge of skin sensitivity
7.04.03	knowledge of skin blemishes and growths
7.04.04	knowledge of shaving theory
7.04.05	ability to apply lather
7.04.06	ability to control razor pressure
7.04.07	ability to stretch skin
7.04.08	ability to angle and stroke razor
7.04.09	ability to use razor without guard or teeth

Task 8 Cuts hair, nape hair and facial hair using clippers and trimmers.

Sub-task

8.01 Cuts hair using clippers.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

8.01.01	knowledge of changeable blades
8.01.02	knowledge of guards and attachments
8.01.03	ability to use angles to determine degree of elevation

8.01.04	ability to perform natural hairline taper with clipper-over-comb
8.01.05	ability to follow guidelines
8.01.06	ability to cross-check hair for desired result
8.01.07	ability to control depth
8.01.08	ability to blend clipper work
8.01.09	ability to apply freehand technique
8.01.10	ability to use inverted clipper to cut desired length

Sub-task

8.02 Removes facial and nape hair using clippers and trimmers.

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

Supporting Knowledge & Abilities

8.02.01	knowledge of facial and nape hair growth patterns
8.02.02	knowledge of facial hair density
8.02.03	knowledge of beard, moustache and sideburn styles and trends
8.02.04	ability to outline hair around ears, nape, moustache, beard and sideburns
8.02.05	ability to remove bulk from moustache and beard
8.02.06	ability to shave neckline for a natural hairline taper
8.02.07	ability to line the hairline

BLOCK D

STYLING HAIR

Trends: *New specialized hair grooming products are being developed. More clients are using these products in place of styling appliances.*

Related Items: Gel, mousse, lotion, spray, cream, wax, paste, pomade, serum, stick.

Tools and Equipment: Styling tools, sanitizing and safety equipment, client capes, major equipment, hairstyling single-use tools and accessories.

Task 9 **Styles wet hair.**

Sub-task

9.01 **Dries hair using dryers.**

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

9.01.01	knowledge of various blow drying techniques such as brush drying, finger drying, hood drying and diffusing
9.01.02	knowledge of style requirements such as direction, volume and texture
9.01.03	ability to remove excess moisture from hair
9.01.04	ability to maintain safe distance, direction and heat temperature
9.01.05	ability to ensure desired dryness

Sub-task

9.02 **Places hair using freestyle techniques.**

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

9.02.01	knowledge of current trends and styles

9.02.02	ability to mould hair using fingers, palms and tools
9.02.03	ability to work with natural texture and flow

Sub-task

9.03 Styles wet hair using rollers.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

9.03.01	knowledge of roller placement such as on-base, half-off base, off-base, under-directed and over-directed
9.03.02	ability to control roller tension
9.03.03	ability to secure roller using clips
9.03.04	ability to remove roller without disturbing the base
9.03.05	ability to ensure desired dryness

Sub-task

9.04 Braids wet hair.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

9.04.01	knowledge of wet braiding techniques
9.04.02	knowledge of braiding techniques such as two strands, three strands and five strands
9.04.03	knowledge of current braiding styles such as inverted braids, corn row and weaving
9.04.04	ability to manipulate multiple strands of hair
9.04.05	ability to keep partings and sections clean

Sub-task

9.05 Styles hair using fingerwaves and sculpting techniques.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

9.05.01	knowledge of basic design principles such as shape, form, movement and balance
9.05.02	knowledge of connection between fingerwave principles and current trends and styles
9.05.03	ability to integrate hand and comb dexterity

Sub-task

9.06 Sets hair using pincurls.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

9.06.01	knowledge of curl and clip placement such as on-base, half-off base and off-base
9.06.02	knowledge of types of pincurls such as flat, volume and indentation
9.06.03	ability to integrate finger and comb dexterity
9.06.04	ability to keep partings and sections clean

Task 10 Styles dry hair.

Sub-task

10.01 Styles hair using flat, curling and special effects irons.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

10.01.01	knowledge of temperature settings for hair texture
10.01.02	knowledge of different techniques related to specific irons
10.01.03	knowledge of current trends and styles
10.01.04	knowledge of hair preparation

Sub-task

10.02 Styles dry hair using rollers.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

10.02.01	knowledge of hair preparation
10.02.02	knowledge of roller placement such as on-base, half-off base, off-base and over-directed
10.02.03	knowledge of heating and cooling procedures
10.02.04	ability to remove rollers without disturbing the base
10.02.05	ability to ensure hair is cool and set

Sub-task

10.03 Styles up-dos.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

10.03.01	knowledge of preparation of hair
10.03.02	knowledge of volume, balance and shape
10.03.03	knowledge of trends and styles
10.03.04	ability to discretely and securely insert pins and accessories

Sub-task

10.04 Braids dry hair.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

10.04.01	knowledge of dry braiding techniques
10.04.02	knowledge of preparation of hair
10.04.03	knowledge of braiding techniques such as two strands, three strands and five strands
10.04.04	knowledge of current braiding styles such as inverted braids, corn row and weaving
10.04.05	ability to manipulate multiple strands of hair
10.04.06	ability to keep partings and sections clean

Task 11 Finishes hair.

Sub-task

11.01 Combs out hair.

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

Supporting Knowledge & Abilities

11.01.01	knowledge of lines, shapes, movement and balance
11.01.02	ability to back-comb and back-brush
11.01.03	ability to brush out
11.01.04	ability to create professional finish

Sub-task

11.02 Completes style using styling aids.

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

Supporting Knowledge & Abilities

11.02.01	knowledge of applications to create desired effect
11.02.02	ability to use accessories
11.02.03	ability to create professional finish

BLOCK E

CHEMICALLY WAVING AND RELAXING HAIR

Trends: *Demand for application of diverse tools and wrap patterns has increased. There is also increased demand for technologically advanced products such as one-step formulas. There is an increased development of technologically advanced products such as combination chemical/flat iron systems. Because of the increased demand for ethnic-appropriate relaxing and soft curl systems, industry requires better awareness of ethnic hair products and trends.*

Related Items: Water, chemical solutions, pre-wraps, neutralizers, relaxing and perm solutions.

Tools and Equipment: Perm tools, flat iron, sanitizing and safety equipment, client capes, major equipment, client record card, hairstyling single-use tools and accessories.

Task 12 Performs permanent wave.

Sub-task

12.01 Wraps hair.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

12.01.01	knowledge of types of wraps such as single halo and specialty wraps
12.01.02	knowledge of variable tension
12.01.03	knowledge of end paper techniques
12.01.04	knowledge of fastening tools and accessories such as elastics and picks
12.01.05	ability to place rods and stabilizers
12.01.06	ability to choose tool and pattern to achieve desired effect
12.01.07	ability to subsection hair for chosen tools

Sub-task

12.02 Processes hair with waving and neutralizing solutions.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

12.02.01	knowledge of chemical properties of waving solutions and neutralizers
12.02.02	knowledge of pH scale
12.02.03	ability to perform a test curl
12.02.04	ability to monitor conditions during process such as allergic reactions, product on skin, dripping solutions and temperature

Sub-task

12.03 Rinses solutions.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

12.03.01	knowledge of water temperature and pressure required to remove various solutions
12.03.02	ability to vary water temperature and pressure
12.03.03	ability to completely remove solutions

Sub-task

12.04 Blots moisture.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

12.04.01	knowledge of blotting techniques

12.04.02	knowledge of air oxidizing process
12.04.03	ability to determine remaining moisture level by touch and sight

Sub-task

12.05 Removes tools.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

12.05.01	knowledge of fastening and stabilizing tools and accessories
12.05.02	knowledge of tension levels
12.05.03	ability to release fasteners and tools without disturbing form

Task 13 Chemically relaxes hair.

Sub-task

13.01 Processes relaxer.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

13.01.01	knowledge of chemical properties of relaxers
13.01.02	knowledge of pH scale
13.01.03	ability to perform strand test throughout processing
13.01.04	ability to comb and smooth all sections
13.01.05	ability to monitor conditions during process such as allergic reactions, product on skin, dripping solutions and temperature

Sub-task

13.02 Neutralizes hair.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

13.02.01	knowledge of water temperature and pressure required to remove various solutions
13.02.02	ability to rinse relaxer from hair
13.02.03	ability to use neutralizing products such as specialty shampoos or neutralizing solutions

BLOCK F

COLOURING HAIR

Trends: *The demand for hair colour services has increased due to changing client demographics and fashion trends. New products are continuously being developed to accommodate time conscious consumers. Products are becoming environmentally sensitive. There is an increase in complex colour applications.*

Related Items: Colour chart, developer, colour, stain remover, fillers, bleach, toners, permanent colour remover.

Tools and Equipment: Colouring tools, sanitizing and safety equipment, client capes, major equipment, client record card, hairstyling single-use tools and accessories.

Task 14 Colours hair darker.

Sub-task

14.01 Colours virgin hair.

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

Supporting Knowledge & Abilities

14.01.01	knowledge of colour theory
14.01.02	knowledge of categories of colour
14.01.03	knowledge of virgin application techniques
14.01.04	knowledge of developing time
14.01.05	ability to determine percentage of grey hair
14.01.06	ability to formulate colour
14.01.07	ability to monitor consistent result during developing time
14.01.08	ability to select category of colour such as permanent, semi-permanent and colour rinse
14.01.09	ability to rinse
14.01.10	ability to verify desired end result

Sub-task

14.02 Colours regrowth.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

14.02.01	knowledge of colour theory
14.02.02	knowledge of categories of colour
14.02.03	knowledge of regrowth application techniques
14.02.04	knowledge of developing time
14.02.05	ability to determine percentage of grey hair
14.02.06	ability to formulate colour
14.02.07	ability to match new growth with ends
14.02.08	ability to monitor consistent result during developing time
14.02.09	ability to rinse
14.02.10	ability to verify desired end result

Sub-task

14.03 Tones darkened hair.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

14.03.01	knowledge of colour theory
14.03.02	knowledge of categories of colour
14.03.03	knowledge of application techniques
14.03.04	knowledge of developing time
14.03.05	knowledge of compatibility of products on previously coloured hair
14.03.06	ability to determine percentage of grey

14.03.07	ability to select colour shades and blending
14.03.08	ability to formulate colour
14.03.09	ability to monitor consistent result during developing time
14.03.10	ability to rinse
14.03.11	ability to verify desired end result

Sub-task

14.04 Colours hair using special effects.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

14.04.01	knowledge of colour theory
14.04.02	knowledge of trends
14.04.03	knowledge of categories of colour
14.04.04	knowledge of special application techniques such as weaves, slices, zoning and freehand
14.04.05	knowledge of developing time
14.04.06	ability to determine percentage of grey hair
14.04.07	ability to formulate colour
14.04.08	ability to sequence the application process
14.04.09	ability to place foils and tools according to techniques
14.04.10	ability to monitor consistent result during developing time
14.04.11	ability to rinse without disturbing special effects
14.04.12	ability to verify desired end result

Task 15 Colours hair lighter.

Sub-task

15.01 Lightens virgin hair.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

15.01.01	knowledge of colour theory
15.01.02	knowledge of categories of colour
15.01.03	knowledge of virgin application techniques
15.01.04	knowledge of developing time
15.01.05	knowledge of pigment interaction with lightening product
15.01.06	ability to determine percentage of grey hair
15.01.07	ability to formulate lightening product
15.01.08	ability to match the new growth with ends
15.01.09	ability to monitor consistent result during developing time
15.01.10	ability to rinse
15.01.11	ability to verify desired end result

Sub-task

15.02 Lightens regrowth.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

15.02.01	knowledge of colour theory
15.02.02	knowledge of categories of colour
15.02.03	knowledge of regrowth application techniques
15.02.04	knowledge of developing time

15.02.05	knowledge of pigment interaction with lightening product
15.02.06	ability to determine percentage of grey hair
15.02.07	ability to formulate lightening product
15.02.08	ability to match the new growth with ends
15.02.09	ability to monitor consistent result during developing time
15.02.10	ability to rinse
15.02.11	ability to verify desired end result

Sub-task

15.03 Tones lightened hair.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

15.03.01	knowledge of colour theory
15.03.02	knowledge of categories of colour
15.03.03	knowledge of application techniques
15.03.04	knowledge of developing time
15.03.05	knowledge of compatibility of products on previously coloured hair
15.03.06	ability to formulate colour
15.03.07	ability to select colours, shades and blending
15.03.08	ability to monitor consistent result during developing time
15.03.09	ability to rinse
15.03.10	ability to verify desired end result

Sub-task

15.04 Lightens hair using special effects.

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

Supporting Knowledge & Abilities

15.04.01	knowledge of colour theory
15.04.02	knowledge of categories of colour
15.04.03	knowledge of trends
15.04.04	knowledge of special application techniques such as weaves, slices, zoning and freehand
15.04.05	knowledge of developing time
15.04.06	knowledge of pigment interaction with lightening products
15.04.07	ability to determine percentage of grey hair
15.04.08	ability to formulate lightening product
15.04.09	ability to sequence the application process
15.04.10	ability to place products according to techniques
15.04.11	ability to monitor consistent result during developing time
15.04.12	ability to rinse without disturbing special effects
15.04.13	ability to verify desired end result

Task 16 Performs colour correction.

Sub-task

16.01 Determines process.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

16.01.01	knowledge of previously used products
16.01.02	knowledge of compatibility of products
16.01.03	ability to diagnose and assess previous work and condition
16.01.04	ability to sequence the application process

Sub-task

16.02 Removes colour.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

16.02.01	knowledge of colour theory
16.02.02	ability to select colour remover
16.02.03	ability to apply colour remover
16.02.04	ability to monitor consistent result during developing time
16.02.05	ability to rinse colour remover

BLOCK G

WIGS, HAIRPIECES AND EXTENSIONS

Trends: *Synthetic wig and hairpiece prices are decreasing while their quality and accessibility are improving.*

Related Items: Shampoos, conditioners, styling aids.

Tools and Equipment: Cutting tools, styling tools, major equipment, hairstyling single-use tools and accessories.

Task 17 Performs related operations for wigs and hairpieces.

Sub-task

17.01 Selects wigs and hairpieces. **Supporting Knowledge & Abilities**

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	no	no	yes	yes	NV

17.01.01	knowledge of types of wigs and hairpieces such as machined and handmade
17.01.02	knowledge of natural and synthetic hair
17.01.03	ability to estimate product and maintenance costs
17.01.04	ability to recommend suitable style, colour and composition of wigs and hairpieces

Sub-task

17.02 Fits wigs and hairpieces. **Supporting Knowledge & Abilities**

(NOT COMMON CORE)

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	no	no	no	no	NV

17.02.01	knowledge of relevant head measurements such as hairline-to-nape, ear-to-ear and temple-to-temple

17.02.02	knowledge of imperial and metric measurement systems
17.02.03	ability to measure head contour
17.02.04	ability to make template
17.02.05	ability to record information received

Sub-task

17.03 Positions wigs and hairpieces. **Supporting Knowledge & Abilities**

(NOT COMMON CORE)

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	no	no	no	no	NV

17.03.01	knowledge of fastening tools and accessories such as tape, clips, adhesives and bobby pins
17.03.02	knowledge of hair preparation
17.03.03	ability to comfortably place wig or hairpiece

Sub-task

17.04 Styles wigs and hairpieces. **Supporting Knowledge & Abilities**

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	no	no	yes	yes	NV

17.04.01	knowledge of types of wigs and hairpieces such as machined and handmade
17.04.02	knowledge of natural and synthetic hair
17.04.03	knowledge of maintenance and cleaning techniques
17.04.04	ability to shape, cut and colour wigs and hairpieces
17.04.05	ability to temporarily modify texture

Task 18 Performs services for hair extensions.

Sub-task

18.01 Selects extensions.

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	no	no	yes	NV

Supporting Knowledge & Abilities

18.01.01	knowledge of types of extensions such as straight, curly and coloured
18.01.02	knowledge of natural and synthetic hair
18.01.03	knowledge of various application systems such as sewing, weaving, bonding, fusion and clipping
18.01.04	ability to match colour, length and texture
18.01.05	ability to estimate product and maintenance costs

Sub-task

18.02 Adds extensions.

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	no	no	yes	NV

Supporting Knowledge & Abilities

18.02.01	knowledge of various application systems such as weaving, gluing and clipping
18.02.02	ability to select application system to achieve desired cut, shape and colour

Sub-task

18.03 Maintains extensions.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	no	no	yes	NV

18.03.01	knowledge of maintenance material, product and tools
18.03.02	ability to remove extensions without damaging natural hair
18.03.03	ability to repair and care for extensions

BLOCK H

SALES AND MARKETING

Trends: *There is an increase in sales of professional products for in-home use. The use of credit/debit cards has increased. There is a better awareness of the value of advertising.*

Related Items: Business cards, posters, flyers, brochures, gift certificates, retail products, equipment.

Tools and Equipment: Office equipment.

Task 19 Performs front desk duties.

Sub-task

19.01 Performs telephone duties. **Supporting Knowledge & Abilities**

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

19.01.01	knowledge of telephone etiquette
19.01.02	ability to operate telephone equipment
19.01.03	ability to communicate with clarity and effective voice projection

Sub-task

19.02 Schedules appointments. **Supporting Knowledge & Abilities**

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

19.02.01	knowledge of salon policy regarding scheduling of appointments
19.02.02	ability to make time estimates for services requested

19.02.03	ability to record information
19.02.04	ability to book appointments using computer or appointment book

Sub-task

19.03 Greets client.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

19.03.01	knowledge of professional etiquette
19.03.02	ability to demonstrate interpersonal skills
19.03.03	ability to inform client of waiting time

Sub-task

19.04 Responds to initial complaints.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

19.04.01	knowledge of salon policy
19.04.02	ability to listen and discuss client's concerns
19.04.03	ability to direct complaints to appropriate person

Sub-task

19.05 Completes daily financial transactions.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

19.05.01	knowledge of basic math such as percentage and fractions
19.05.02	knowledge of balancing daily transactions
19.05.03	knowledge of types of daily summaries
19.05.04	ability to perform mathematical business calculations
19.05.05	ability to calculate commissions such as services and retail
19.05.06	ability to operate cash register, computer and debit/credit machine
19.05.07	ability to make change

Task 20 Markets products and services.

Sub-task

20.01 Maintains product inventory.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	no	NV

20.01.01	knowledge of types of professional salon products
20.01.02	knowledge of brands of products
20.01.03	knowledge of inventory procedures such as computerized and manual
20.01.04	knowledge of product suppliers

20.01.05	ability to update inventory according to trends
20.01.06	ability to check inventory
20.01.07	ability to order supplies
20.01.08	ability to receive product shipments
20.01.09	ability to rotate stock
20.01.10	ability to track product sales

Sub-task

20.02 Prices products.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	no	NV

20.02.01	knowledge of salon pricing policies
20.02.02	ability to calculate mark-ups and mark-downs
20.02.03	ability to use pricing equipment

Sub-task

20.03 Maintains product displays.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

20.03.01	knowledge of types of display equipment such as shelves and racks
20.03.02	knowledge of display techniques such as window dressings
20.03.03	ability to display point of sale items

Sub-task

20.04 Promotes product sales.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

20.04.01	knowledge of types of retail products
20.04.02	knowledge of types of marketing techniques such as advertising and word of mouth
20.04.03	ability to recommend products to clients
20.04.04	ability to use sales aids such as signage, samples and posters

Sub-task

20.05 Promotes services.

Supporting Knowledge & Abilities

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	yes	NV	yes	yes	yes	yes	yes	yes	yes	NV

20.05.01	knowledge of various advertising methods such as business cards, emails, coupons and telephone book
20.05.02	ability to establish client rapport
20.05.03	ability to evaluate results of advertising
20.05.04	ability to encourage client referrals
20.05.05	ability to list services offered
20.05.06	ability to network using methods such as clubs and charities
20.05.07	ability to promote additional services

BLOCK 1

ESTHETIC SERVICES

(NOT COMMON CORE)

Trends: *It is becoming less common for hairstylists to perform tasks in this block. Esthetics has evolved into its own occupation in many jurisdictions.*

Related Items: Cream, lotions, nail polishes, make-up, wax, tints.

Tools and Equipment: Esthetic tools, client capes, major equipment, esthetic single-use tools and accessories.

Task 21 Performs basic facial. (NOT COMMON CORE)

Sub-task

21.01 Prepares client for facial. **Supporting Knowledge & Abilities**

(NOT COMMON CORE)

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	no	NV	no	no	no	no	no	no	yes	NV

21.01.01	knowledge of protective draping
21.01.02	ability to secure hair with protective headband and towel

Sub-task

21.02 Analyzes skin. **Supporting Knowledge & Abilities**

(NOT COMMON CORE)

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	no	NV	no	no	no	no	no	no	yes	NV

21.02.01	knowledge of visual and manual skin analysis
21.02.02	knowledge of skin types, disorders and diseases

21.02.03	ability to assess various skin conditions, diseases and disorders
21.02.04	ability to record results of skin analysis
21.02.05	ability to determine products to be used for basic facial

Sub-task

21.03 Cleanses skin. **Supporting Knowledge & Abilities**

(NOT COMMON CORE)

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	no	NV	no	no	no	no	no	no	yes	NV

21.03.01	knowledge of cleansing products
21.03.02	knowledge of product chemistry
21.03.03	ability to prepare skin for facial
21.03.04	ability to select cleansing product

Sub-task

21.04 Performs treatment. **Supporting Knowledge & Abilities**

(NOT COMMON CORE)

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	no	NV	no	no	no	no	no	no	yes	NV

21.04.01	knowledge of facial treatment products
21.04.02	ability to use emollient cream
21.04.03	ability to apply hot towels
21.04.04	ability to steam face
21.04.05	ability to extract impurities
21.04.06	ability to exfoliate with items such as a peel or a scrub

21.04.07	ability to perform manual facial manipulations
21.04.08	ability to apply and remove mask
21.04.09	ability to apply toner
21.04.10	ability to apply moisturizer

Task 22 Removes superfluous hair. (NOT COMMON CORE)

Sub-task

22.01 Prepares client for superfluous hair removal.

Supporting Knowledge & Abilities

(NOT COMMON CORE)

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	no	NV	no	yes	no	yes	no	no	yes	NV

22.01.01	knowledge of removal techniques and products
22.01.02	knowledge of skin types and sensitivities
22.01.03	knowledge of contraindications of removal techniques
22.01.04	ability to apply a pre-hair removal cleanser
22.01.05	ability to test wax/sugar for desired temperature

Sub-task

22.02 Applies hair removal products.

Supporting Knowledge & Abilities

(NOT COMMON CORE)

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	no	NV	no	yes	no	yes	no	no	yes	NV

22.02.01	knowledge of hair growth patterns

	22.02.02	knowledge of hot and cold (hard and soft) applications
	22.02.03	ability to control product applications
	22.02.04	ability to test wax/sugar for desired temperature and consistency
	22.02.05	ability to place epilation strips
	22.02.06	ability to smooth epilating strip in desired direction

Sub-task

22.03 Removes hair removal products.

Supporting Knowledge & Abilities

(NOT COMMON CORE)

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	no	NV	no	yes	no	yes	no	no	yes	NV

22.03.01	knowledge of hair growth patterns
22.03.02	ability to determine when wax/sugar is set
22.03.03	ability to pull against direction of hair growth
22.03.04	ability to apply pressure

Sub-task

22.04 Finishes superfluous hair removal.

Supporting Knowledge & Abilities

(NOT COMMON CORE)

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	no	NV	no	yes	no	yes	no	no	yes	NV

22.04.01	knowledge of tweezing tools
22.04.02	knowledge of cooling gels
22.04.03	ability to remove any remaining wax/sugar

22.04.04	ability to apply antiseptic
22.04.05	ability to tweeze any remaining superfluous hair

Task 23 Performs make-up service. (NOT COMMON CORE)

Sub-task

23.01 Prepares skin. **Supporting Knowledge & Abilities**

(NOT COMMON CORE)

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	no	NV	no	yes	no	yes	no	no	yes	NV

23.01.01	knowledge of client protection
23.01.02	knowledge of products to be applied
23.01.03	ability to remove make-up
23.01.04	ability to apply moisturizer

Sub-task

23.02 Applies make-up. **Supporting Knowledge & Abilities**

(NOT COMMON CORE)

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	no	NV	no	yes	no	yes	no	no	yes	NV

23.02.01	knowledge of daytime and evening looks
23.02.02	knowledge of skin tones
23.02.03	knowledge of warm and cool colours
23.02.04	knowledge of corrective make-up techniques
23.02.05	knowledge of face and eye shapes

23.02.06	ability to apply cream, liquid, powder and pencil products
23.02.07	ability to verify desired end result

Task 24 Tints eyebrows and eyelashes. (NOT COMMON CORE)

Sub-task

24.01 Prepares areas. **Supporting Knowledge & Abilities**

(NOT COMMON CORE)

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	no	NV	no	yes	no	yes	no	no	yes	NV

24.01.01	knowledge of tinting products
24.01.02	ability to cleanse eye area
24.01.03	ability to apply protective product such as eye shields and protective cream

Sub-task

24.02 Applies tint. **Supporting Knowledge & Abilities**

(NOT COMMON CORE)

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	no	NV	no	yes	no	yes	no	no	yes	NV

24.02.01	knowledge of application techniques
24.02.02	knowledge of eye protection and safety
24.02.03	ability to select tinting product

Sub-task

24.03 Removes tint. **Supporting Knowledge & Abilities**

(NOT COMMON CORE)

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	no	NV	no	yes	no	yes	no	no	yes	NV

24.03.01	knowledge of techniques for removal of tint from brows and lashes
24.03.02	knowledge of eye protection and safety
24.03.03	ability to control pressure
24.03.04	ability to inspect for remaining traces of residue
24.03.05	ability to brush brows and lashes into natural position

Task 25 Performs basic manicures and pedicures. (NOT COMMON CORE)

Sub-task

25.01 Prepares hands and feet. **Supporting Knowledge & Abilities**

(NOT COMMON CORE)

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	no	NV	no	no	no	no	no	no	yes	NV

25.01.01	knowledge of basic anatomy of hands and feet
25.01.02	knowledge of possible contraindications
25.01.03	ability to recognize various skin and nail diseases and disorders

Sub-task

25.02 Performs basic manicures. **Supporting Knowledge & Abilities**

(NOT COMMON CORE)

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	no	NV	no	no	no	no	no	no	yes	NV

25.02.01	knowledge of basic nail shapes
25.02.02	knowledge of manicuring products such as base coat, top coat, nail strengthener and colour polishes
25.02.03	ability to remove polish
25.02.04	ability to shape and trim nails
25.02.05	ability to immerse hand in hand bath
25.02.06	ability to soften and remove excess cuticles
25.02.07	ability to dry hands and nails
25.02.08	ability to clean under free edge
25.02.09	ability to perform relaxation massage on hands
25.02.10	ability to remove excess massage cream from nails
25.02.11	ability to apply manicuring products such as base coat, top coat, nail strengthener and colour polishes

Sub-task

25.03 Performs basic pedicures. **Supporting Knowledge & Abilities**

(NOT COMMON CORE)

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
yes	yes	NV	no	NV	no	no	no	no	no	no	yes	NV

25.03.01	knowledge of toe nail shapes

25.03.02	knowledge of various pedicure products such as exfoliant, abrasion agents, antiseptic foot bath and polishes
25.03.03	ability to bathe feet in foot bath
25.03.04	ability to dry feet
25.03.05	ability to remove polish
25.03.06	ability to shape toe nails
25.03.07	ability to apply softener
25.03.08	ability to reduce callouses
25.03.09	ability to soften and remove excess cuticles
25.03.10	ability to clean under free edge
25.03.11	ability to perform relaxation massage on feet
25.03.12	ability to remove excess massage lotion from nails
25.03.13	ability to apply nail polishes

APPENDICES

TOOLS AND EQUIPMENT

Hairstyling Single-Use Tools and Accessories

adhesives
bobby pins
cotton
end papers
foil
gloves
hair pins
high-gauge thread
neck strip
plastic cap
protective cream
protective wrap
sanitizer and disinfectant

Cutting Tools

clips and clamps
combs
electric clipper
guards
neck duster
razors
shears
specialty shears (texturizing, thinning, notching)
spray bottle
trimmers

Styling Tools

blow dryer
brushes
clips and clamps
combs
curling irons
curved needle
diffuser
hand mirrors
hot rollers
hot stove
measuring tape
picks
rollers
styling irons (waving, spiral, crimping, flat)
wig block

Colouring Tools

applicator bottle
clips and clamps
colour brush
colour chart
colour swatch book
combs
crochet hook
foil board
foil dispenser
hair steamer
measuring cups
non-metallic bowl
streaking cap
timer

Perm Tools

clips and clamps
combs
drip tray
neutralizing bib
perm picks
perm rods
specialty foam tools
specialty form tools
specialty rods
timer

Client Capes

chemical capes
cutting capes
robes
shampoo capes
smocks
styling capes
towels

Sanitizing and Safety Equipment

brooms
buckets
disinfecting jar
dustpan
first aid kit
laundry basket
mop
recycling containers
rubber gloves
safety glasses
sanitizing jar
sharps container
stylist apron
ultraviolet sanitizer
vacuum cleaner
waste can (covered)

Esthetic Single-Use Tools and Accessories

bed liner paper
cosmetic applicators
cotton
cuticle remover
cuticle stick
depilatory applicator
emery board
epilating tools
eye pad
gloves
nail-cleaner
needle
protective cream
spatula
sponges
stir stick
thread
wax strips

Esthetic Tools

bed
buffer
client smocks
cuticle nippers
disinfecting jar
eyebrow brush
eyebrow tweezers
facial vaporizer
facial water bowl
foot bath

Esthetic Tools (continued)

hair removal tools
high frequency ultraviolet machine
makeup brushes
manicure bath
manicure pillow
manicure scissors
manicure table and stool
nail brush
non-metallic bowl
nostril shears
oil heater
sanitizing jar
scissors
skin analysis equipment
toe-nail clipper
towels
ultraviolet equipment
ultraviolet sanitizer
vapour mask
washable hairbands
wax heater

Major Equipment

clothes dryer
hair-dryer
heat lamp
hood dryer
hot water heater
hydraulic styling chair
process accelerating machine
shampoo basin
shampoo chair
styling station
swivel chair
ultraviolet equipment
washing machine

Office Equipment

appointment book
calculators
cash register
client record card
computer and software
credit/debit machine
display equipment
fax machine
hairstylist reference material
pen/pencil
policy manual
reception chair
reception desk
release forms
stapler
stationery
telephone/answering machine

GLOSSARY

allergy	sensitivity that may develop from contact with normally harmless substances
alopecia	hair loss baldness
antiseptic	a chemical product used to prevent the growth of bacteria
beaded hair	a hair disorder where beads or nodes form on the hair shaft. Breaks in the hair occur between the beads or nodes
braiding	the weaving, interlacing and twining of hair
colour remover	chemical product used to remove artificial colour from the hair
colour rinse	a temporary colour treatment used to add or darken hair
conditioning	the task of applying a chemical product to hair in order to restore its strength and condition
contraindication	any condition, especially any condition of disease, which renders some particular line of treatment improper or undesirable
disinfectant	a chemical product used to destroy or kill bacteria and a broad spectrum of viruses
disinfecting	destroying or killing bacteria and a broad spectrum of viruses (but does not kill bacteria spores)
elasticity	the ability of the hair to stretch and then to spring back to its original state
emoilient	a product used to soften the skin
fingerwave	a loose wave made by dampening and shaping the hair without heat, using only fingers and comb
hair analysis	an examination of the general conditions of the hair: type, texture, density, breakage, oiliness, dryness, elasticity, porosity, quantity, colour, and chemical and medical history
hair density	describes the number of hair strands in a given area; i.e. thin, medium and thick
hair lightening	the process of removing natural pigment from the hair
hair texture	the thickness of the individual hair strands; i.e. coarse, medium and fine
hair type	a way to classify hair; i.e. straight, wavy, curly and super curly

patch test	a test conducted to determine the sensitivity of the skin to certain chemicals. This process is also referred to as the allergy test, skin test or predisposition test
porosity	the amount of moisture that an individual hair strand can absorb
sanitation	the use of safe practices to ensure hygienic conditions
sanitize	to remove dirt to aid in preventing the growth of microbes. Sanitizing does not kill germs or spores
scalp analysis	the process of examining the scalp to determine the presence of diseases, abrasions, cuts, dryness, oiliness and disorder
slithering/effilating	technique in which the shear is opened and closed rhythmically while moving upward from the ends. Slithering removes bulk and creates mobility
strand test	a test performed to determine the degree of development or processing of a specific chemical service on a small section of hair
test curl	the process used to determine the reaction of the hair to permanent wave solution in order to achieve a desired result
tint	to add or remove colour
tone	to alter the warmth or coolness of a colour
ultraviolet sanitizer	a cabinet used to keep implements sanitized by the action of ultraviolet rays
wet sanitizer	a receptacle containing a disinfectant solution used for sanitizing implements

BLOCKS AND TASKS WEIGHTING

BLOCK A OCCUPATIONAL SKILLS

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	National Average
%	9	15	NV	5	NV	9	5	10	5	5	20	15	NV	10%

Task 1 Uses tools and equipment.

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	41	35	NV	35	NV	30	40	30	40	33	40	34	NV	36%

Task 2 Cleans, sanitizes and disinfects.

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	33	40	NV	35	NV	40	40	30	40	33	30	33	NV	35%

Task 3 Prepares for client services.

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	26	25	NV	30	NV	30	20	40	20	34	30	33	NV	29%

BLOCK B HAIR AND SCALP CARE

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	National Average
%	8	12	NV	5	NV	10	5	3	10	10	8	15	NV	9%

Task 4 Analyzes hair and scalp.

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	54	60	NV	50	NV	75	60	40	60	60	50	70	NV	58%

Task 5 Shampoos and conditions hair and scalp.

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	46	40	NV	50	NV	25	40	60	40	40	50	30	NV	42%

BLOCK C CUTTING HAIR

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	National Average
%	22	15	NV	25	NV	20	26	21	20	20	20	15	NV	21%

Task 6 Cuts hair using shears.

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	35	50	NV	35	NV	60	40	40	35	50	50	34	NV	43%

Task 7 Cuts hair using a razor.

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	29	30	NV	35	NV	20	30	30	30	30	30	33	NV	30%

Task 8 Cuts hair, nape hair and facial hair using clippers and trimmers.

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	36	20	NV	30	NV	20	30	30	35	20	20	33	NV	27%

BLOCK D STYLING HAIR

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	National Average
%	11	10	NV	5	NV	10	13	15	15	15	8	15	NV	12%

Task 9 Styles wet hair.

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	31	34	NV	25	NV	50	50	20	35	50	35	10	NV	34%

Task 10 Styles dry hair.

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	35	33	NV	25	NV	30	30	40	35	25	35	30	NV	32%

Task 11 Finishes hair.

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	34	33	NV	50	NV	20	20	40	30	25	30	60	NV	34%

BLOCK E CHEMICALLY WAVING AND RELAXING HAIR

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	National Average
%	15	15	NV	25	NV	20	20	14	10	20	12	15	NV	17%

Task 12 Performs permanent wave.

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	57	50	NV	75	NV	70	65	70	65	70	60	75	NV	66%

Task 13 Chemically relaxes hair.

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	43	50	NV	25	NV	30	35	30	35	30	40	25	NV	34%

BLOCK F COLOURING HAIR

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	National Average
%	19	15	NV	25	NV	20	20	25	20	25	19	15	NV	20%

Task 14 Colours hair darker.

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	31	25	NV	35	NV	20	20	40	30	30	40	25	NV	30%

Task 15 Colours hair lighter.

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	34	35	NV	35	NV	50	40	40	35	40	40	25	NV	37%

Task 16 Performs colour correction.

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	35	40	NV	30	NV	30	40	20	35	30	20	50	NV	33%

BLOCK G WIGS, HAIRPIECES AND EXTENSIONS

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	National Average
%	4	6	NV	5	NV	2	3	2	5	0	3	0	NV	3 %

Task 17 Performs related operations for wigs and hairpieces.

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	41	50	NV	50	NV	60	55	50	0	0	100	0	NV	51%

Task 18 Performs services for hair extensions.

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	59	50	NV	50	NV	40	45	50	100	0	0	0	NV	49%

BLOCK H SALES AND MARKETING

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	National Average
%	5	10	NV	5	NV	9	7	10	10	5	10	10	NV	8%

Task 19 Performs front desk duties.

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	45	60	NV	50	NV	65	50	20	40	40	40	90	NV	50%

Task 20 Markets products and services.

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	55	40	NV	50	NV	35	50	80	60	60	60	10	NV	50%

BLOCK I ESTHETIC SERVICES (NOT COMMON CORE)

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	National Average
%	7	2	NV	0	NV	0	1	0	5	0	0	0	NV	NCC*

Task 21 Performs basic facial. (NOT COMMON CORE)

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	16	20	NV	0	NV	0	0	0	30	0	0	0	NV	NCC

Task 22 Removes superfluous hair. (NOT COMMON CORE)

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	16	20	NV	0	NV	0	40	0	30	0	0	0	NV	NCC

Task 23 Performs make-up service. (NOT COMMON CORE)

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	
%	19	20	NV	0	NV	0	30	0	0	0	0	0	NV	NCC

Task 24 Tints eyebrows and eyelashes. (NOT COMMON CORE)

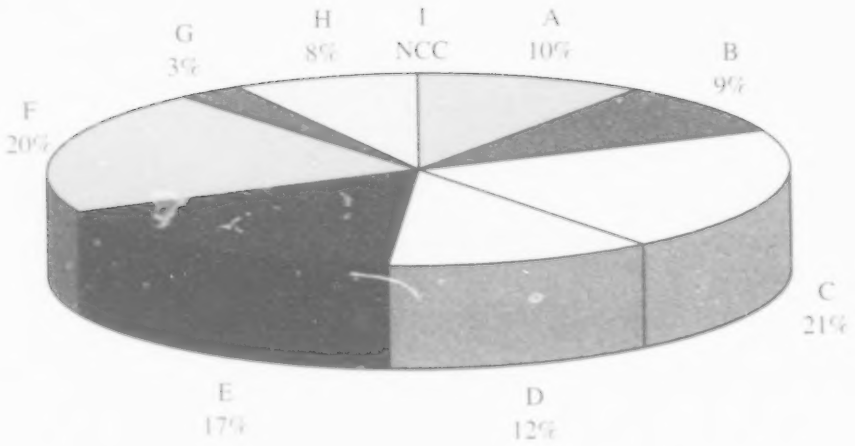
	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	NCC
%	19	20	NV	0	NV	0	30	0	40	0	0	0	NV	

Task 25 Performs basic manicures and pedicures. (NOT COMMON CORE)

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU	NCC
%	30	20	NV	0	NV	0	0	0	0	0	0	0	NV	

* NOT COMMON CORE

PIE CHART*



TITLES OF BLOCKS

Block A	Occupational Skills	Block F	Colouring Hair
Block B	Hair and Scalp Care	Block G	Wigs, Hairpieces and Extensions
Block C	Cutting Hair	Block H	Sales and Marketing
Block D	Styling Hair	Block I	Esthetic Services (NOT COMMON CORE)
Block E	Chemically Waving and Relaxing Hair		

* Average percentage of the total number of questions on an interprovincial examination, assigned to assess each block of the analysis, as derived from the collective input from workers within the occupation from all areas of Canada. Interprovincial examinations typically have from 100 to 150 multiple-choice questions.

TASK PROFILE CHART – HAIRSTYLIST (2005)

BLOCKS	TASKS	SUB-TASKS					
A OCCUPATIONAL SKILLS	1. Uses tools and equipment.	1.01 Uses single-use tools and accessories.	1.02 Uses cutting tools.	1.03 Uses styling tools.	1.04 Uses colouring tools.	1.05 Uses perm tools.	1.06 Uses client capes.
		1.07 Uses sanitizing and disinfecting equipment.	1.08 Uses esthetic tools and equipment. (NOT COMMON CORE)	1.09 Uses major equipment.	1.10 Uses office equipment.		
	2. Cleans, sanitizes and disinfects.	2.01 Disinfects tools and equipment.	2.02 Sanitizes towels, capes and smocks.	2.03 Maintains safe and hygienic work environment.			
	3. Prepares for client services.	3.01 Consults with client.	3.02 Uses documents.	3.03 Plans client services.	3.04 Sections hair.	3.05 Uses products.	
B HAIR AND SCALP CARE	4. Analyzes hair and scalp.	4.01 Analyzes hair and scalp visually.	4.02 Analyzes hair and scalp by touch.	4.03 Performs chemical analysis.			
	5. Shampoos and conditions hair and scalp.	5.01 Brushes hair.	5.02 Controls flow and temperature of water.	5.03 Applies shampoo and conditioner.	5.04 Performs scalp treatment.		
C CUTTING HAIR	6. Cuts hair using shears.	6.01 Cuts hair with elevation using shears.	6.02 Cuts hair without elevation using shears.	6.03 Customizes haircuts using shears.	6.04 Trims facial hair using shears.		
	7. Cuts hair using a razor.	7.01 Cuts hair with elevation using a razor.	7.02 Cuts hair without elevation using a razor.	7.03 Customizes haircuts using a razor.	7.04 Removes facial and nape hair using a razor.		
	8. Cuts hair, nape hair and facial hair using clippers and trimmers.	8.01 Cuts hair using clippers.	8.02 Removes facial and nape hair using clippers and trimmers.				

BLOCKS	TASKS	SUB-TASKS					
D STYLING HAIR	9. Styles wet hair.	9.01 Dries hair using dryers.	9.02 Places hair using freestyle techniques.	9.03 Styles wet hair using rollers.	9.04 Braids wet hair.	9.05 Styles hair using fingerwaves and sculpting techniques.	9.06 Sets hair using pincurls.
	10. Styles dry hair.	10.01 Styles hair using flat, curling and special effects irons.	10.02 Styles dry hair using rollers.	10.03 Styles up-dos.	10.04 Braids dry hair.		
	11. Finishes hair.	11.01 Combs out hair.	11.02 Completes style using styling aids.				
E CHEMICALLY WAVING AND RELAXING HAIR	12. Performs permanent wave.	12.01 Wraps hair.	12.02 Processes hair with waving and neutralizing solutions.	12.03 Rinses solutions.	12.04 Blots moisture.	12.05 Removes tools.	
	13. Chemically relaxes hair.	13.01 Processes relaxer.	13.02 Neutralizes hair.				
F COLOURING HAIR	14. Colours hair darker.	14.01 Colours virgin hair.	14.02 Colours regrowth.	14.03 Tones darkened hair.	14.04 Colours hair using special effects.		
	15. Colours hair lighter.	15.01 Lightens virgin hair.	15.02 Lightens regrowth.	15.03 Tones lightened hair.	15.04 Lightens hair using special effects.		
	16. Performs colour correction.	16.01 Determines process.	16.02 Removes colour.				

BLOCKS	TASKS	SUB-TASKS				
G WIGS, HAIRPIECES AND EXTENSIONS	17. Performs related operations for wigs and hairpieces.	17.01 Selects wigs and hairpieces.	17.02 Fits wigs and hairpieces. (NOT COMMON CORE)	17.03 Positions wigs and hairpieces. (NOT COMMON CORE)	17.04 Styles wigs and hairpieces.	
	18. Performs services for hair extensions.	18.01 Selects extensions.	18.02 Adds extensions.	18.03 Maintains extensions.		
H SALES AND MARKETING	19. Performs front desk duties.	19.01 Performs telephone duties.	19.02 Schedules appointments.	19.03 Greets client.	19.04 Responds to initial complaints.	19.05 Completes daily financial transactions.
	20. Markets products and services.	20.01 Maintains product inventory.	20.02 Prices products.	20.03 Maintains product displays.	20.04 Promotes product sales.	20.05 Promotes services.
I ESTHETIC SERVICES (NOT COMMON CORE)	21. Performs basic facial. (NOT COMMON CORE)	21.01 Prepares client for facial. (NOT COMMON CORE)	21.02 Analyzes skin. (NOT COMMON CORE)	21.03 Cleanses skin. (NOT COMMON CORE)	21.04 Performs treatment. (NOT COMMON CORE)	
	22. Removes superfluous hair. (NOT COMMON CORE)	22.01 Prepares client for superfluous hair removal. (NOT COMMON CORE)	22.02 Applies hair removal products. (NOT COMMON CORE)	22.03 Removes hair removal products. (NOT COMMON CORE)	22.04 Finishes superfluous hair removal. (NOT COMMON CORE)	
	23. Performs make-up service. (NOT COMMON CORE)	23.01 Prepares skin. (NOT COMMON CORE)	23.02 Applies make-up. (NOT COMMON CORE)			
	24. Tints eyebrows and eyelashes. (NOT COMMON CORE)	24.01 Prepares areas. (NOT COMMON CORE)	24.02 Applies tint. (NOT COMMON CORE)	24.03 Removes tint. (NOT COMMON CORE)		
	25. Performs basic manicures and pedicures. (NOT COMMON CORE)	25.01 Prepares hands and feet. (NOT COMMON CORE)	25.02 Performs basic manicures. (NOT COMMON CORE)	25.03 Performs basic pedicures. (NOT COMMON CORE)		